

BIGWILL

Minutes to Board Meeting 16 August 2003
Nippersink Library, Richmond, IL

Present: Margaret Kurzynski, Karen Morrison, Purdy Sullivan, Ann Wells, Dan Kane,
Susan Sincere, Jackie Torrance

Meeting called to order at 10:13 am.

Minutes of last meeting. Motion was made to accept Minutes. Motion was seconded and passed.

Treasurer's Report

Margaret Kurzynski reported that there is \$2,325.91 in the Treasury. The following information was presented:

1. Certificate of Deposit is due in September.
2. Insurance is due in the first week of September. BIGWILL will most likely stay with the present insurer because other insurers will be raising their premiums also, and few will insure societies such as ours.
3. Insurance company denied terrorist insurance because it does not apply to BIGWILL's situation in that BIGWILL does not have a physical plant for meetings.
4. Renewals of dues are to be given to Karen Morrison.
5. Bills are to be given to Margaret Kurzynski.
6. Margaret raised the question concerning filing for audit.

Old Business

1. The survey will have to wait until January 2004.
BIGWILL to subscribe through Joanne Harvey, rather than directory to *Family Tree Magazine*.
2. Kathy Hausmann is to publicize the library opening for genealogy after this BIGWILL meeting. We need volunteers to staff the hours. Susan Sincere volunteered for the first session to aid in getting novices started. Ann Wells is to look into getting the LDS beginner packets.
3. The topic of researching on the Internet was raised and Bob Heck was proposed as possibly giving a program in the use of the Internet for research purposes.
4. The subject of not-for-profit status was raised. It was suggested that the application for not-for-profit status could be completed in the month of October. There was a reference to contacting Donna Kjendlie.
5. The all-day program to be given by David W. Webster and co-hosted by BIGWILL and the Scottish Genealogy Group has now been agreed to. The program will tentatively have three or four topics. None of the topics will be duplicates of his previous presentations for BIGWILL and SGG last year. A list of topics is to be included in the brochure with the note "tentative". Brochures are to be sent out next week to advertise the event and include the following information:
 - a. Charge is \$25.00 for members of either genealogy group; \$30.00 for non-members. This is to be advertised as the "early bird registration" and the

deadline was decided at 25 September. Later registrations and walk-ins will be charged \$35.00 with no guarantee of lunch or handouts. It was decided to publicize two Friday sessions for small groups; one between 3 pm and 5 pm and another between 7 pm and 9 pm.

- b. The cost of the luncheon was quoted by The Scottish Home at approximately \$2.50 per person including food to be provided before the meeting and the morning break and afternoon break.
- c. Volunteers are to be recruited for the event.
- d. It was agreed that Jackie Torrance, in her capacity as President and Treasurer of the Scottish Genealogy Group, would receive all monies and bills and would pay all bills through the SGG account. Any profit or loss after all income and expenses have been cleared is to be split 50/50 between BIGWILL and SGG.
- e. Direction boards are to be placed at entrances to assist attendees to Heritage Hall where the program is to take place.

New Business

I. Election of New Board Members

4. Nominations for open positions on the Board. The following positions will be vacant: President, Vice President, and Chairman of Membership. Karen Morrison no longer wishes to retain her position but will if no one else can be found to fill the position. All other positions on the Board will remain filled.
2. Peg Gleich has agreed run for the position of President.
3. Elections will be held at the November general meeting.

II. Budget

Treasurer Margaret Kurzynski submitted the new budget for discussion and revision. She noted that BIGWILL membership has dropped off. It was agreed that new membership information is to be added to the flyer. Margaret also noted that postage for publicity is running low.

Ann Wells is to send out the new 2004 budget for discussion.

III. Federation of Genealogical Societies

A question was raised about the FGS conference in Orlando and Dan Kane stated that he would be attending.

IV. Electronic newsletter

It is hoped that BIGWILL will be able to send the newsletter via e-mail early in 2004. Rollie Littlewood will determine if this is feasible and what is needed.

V. Programs

Peg Gleich stated that all programs have been slotted for the year 2004.

VI. November meeting

November is the anniversary meeting and Paul Milner's retirement as editor of the newsletter. It was suggested that we have special refreshments and acknowledgements for this event.

VII. Meeting attendance

Karen Morrison wants attendance sheets from regular meetings to create a database of visitors and contacts.

VIII. Non-profit organization

There is an \$18.00 charge by the County Recorder of Deeds to change the registered agent of the organization. Karen Morrison agreed to continue to be named as the registered agent.

IX. BIGWILL Library

Susan Sincere will get the appropriate property stamp for the BIGWILL collection and prepare a handout of the holdings for distribution to members. She noted that \$100.00 has been donated to the Library Fund by Margaret Kurzynski. There is now the possibility of acquiring the CD Rom of English Parish Records. It was agreed that criteria for donation of materials to the collection is to be included in the newsletter and sent to Paul Milner for that purpose.

Motion to adjourn was made and seconded. Meeting adjourned at 11:21 am.

Respectfully submitted,

Jackie Torrance